

**MECHANIC WORKSHEET**  
 SC FORESTRY COMMISSION  
 P. O. Box 21707, Columbia, S.C. 29221

Work Performed at: **Shop** or **Field**  
 (Circle one)

Date in Shop 200__										
<b>Section I</b>		<b>Section II</b>		Complaint and Labor Instructions					Labor Hours	Mech(s)
		Complaint:								
Vehicle/Equip. Assignment Location		Labor Instructions:								
Property Decal No./License 200										
Date Work Begins										
Odometer/Hour Meter										
<b>Section III</b>		Parts and Supplies					Total Labor Hours			
S	Vendor Invoice # or Commodity Code	Qty.	Part Description	Price	Init.	<b>Section IV</b>		Outside Repairs		Price
			SHOP SUPPLIES			Complaint:		Parts		
								Labor		
						Vendor's Name:		Tax		
						Invoice #:		FPO #:		Total
						<b>Work Order Totals</b>				
						<b>Total Shop Labor Cost (Sect. II)</b>				
						<b>Total Parts &amp; Supplies Cost (Sect. III)</b>				
						<b>Total Outside Repairs Cost (Sect. IV)</b>				
						<b>Grand Total</b>				
						Work completed by:		Picked up by:		
						Signature		Signature		
						200__		200__		
						Date Work Completed		Date Picked Up		
		Total Parts & Supplies Cost								

**ALL INVOICES MUST BE ATTACHED TO WORKSHEET**