

NHPRC

DOCUMENTING DEMOCRACY

National Historical Publications and Records Commission Grants to South Carolina Institutions and Organizations, 1977-2008

The National Historical Publications and Records Commission (NHPRC) since 1977 has provided funding both directly and through regranting via the SC State Historical Records Advisory Board (SC SHRAB) to SC historical repositories and organizations. The direct grants and regrants have supported the preservation of and access to the Palmetto State's rich documentary heritage. These grants have benefited **more than one hundred institutions and organizations** and the many individuals seeking to understand and appreciate South Carolina's past. In all, NHPRC has provided nearly \$1.5 million to South Carolina historical records projects and activities. Combined with more than \$2.5 million in South Carolina cost sharing, including in-kind and cash matching funds, a total investment of approximately \$4 million has been made to ensure a future for South Carolina's past.

DISTRICT 5
Total: \$156,334

U.S. Representative John M. Spratt



CHEROKEE COUNTY

Limestone College A. J. Eastwood Library was awarded funds to hire a consultant, project assistant and purchase archival supplies to improve preservation and access to the records of Dr. Thomas and William Curtis, founders of Limestone College 1845-1899, 3 cubic feet, Lee Davis Lodge Papers, college President 1899-1922, 3 cubic feet, and other institutional collections. **2008 Grant: \$4,010.**

Town of Blacksburg received funds for a position to inventory records so that retention schedules could be developed. The Cemetery Records were to be arranged and indexed. Specific schedules were developed for 118 series covering 174.80 cubic feet of records. Nine rolls of microfilm were produced for the Audit

Reports (1921-1992), Town Council Minutes (1899-1992), Public Works Minutes (1943-1958), Ordinances (1987), and Maps and Drawings (1962-1992). The town is arranging the Cemetery Records on its own time. **1991 Grant: \$2,000. Spent: \$1,447.**

CHESTER COUNTY

Chester County received funds for a position to inventory the records of the Clerk of Court and other county offices so that retention schedules could be developed. Historically valuable records were to be microfilmed if funds permitted. Specific schedules were prepared for 273 series covering 540.45 cubic feet of records. The South Carolina Clerk of Court manual covers 51 series and 1046.97 cubic feet of Clerk of Court records, the Supreme Court Order of February 1990 covers 56 Probate Court records and 248.60 cubic feet of Probate Court records; and the County General Schedule Regulation covers 40 series and 614.32 cubic feet of records for various offices. Forty-two rolls of microfilm were produced for Deed Books (1920-1952), Commission of Location Plats (1822), Common Pleas Journals (1785-1843), General Sessions Journals (1801-1821), General Sessions/Common Pleas Journals (1786-1799), and Naturalization Papers (1801-1882). In order to retire older paper records the county purchased microfilm copies of equity papers microfilmed previously by the Mormon Genealogical Society, purchased archival boxes and folders, flattened and refiled original equity and naturalization papers, and purchased a microfilm reader. **1991 Grant: \$6,000.**

Chester County Historical Society arranged and re-housed in acid-free containers 30 linear feet of photographs and negatives (approximately 100,000 images) in the Henry Orion Nichols Collection, 1918-1990. The collection reflects public and private events, the economic developments, architecture and disasters in the Chester County area. It also contains a large number of photographs documenting the events in the African-American community. **1998 Grant: \$2,800. Spent: \$2,372.**

Chester County Public Library was awarded funds to purchase archival supplies to rehouse 54 cubic feet of manuscript collections including records of the Chester County Library 1903 to present, Rocky Creek Bible Society Minutes and records, 1891-1995, Civil War letters, 1861-1865, miscellaneous photographs 1900-1940s, and various other Chester Civic club records. **2008 Grant: \$935.**

CHESTERFIELD COUNTY

Chesterfield County was awarded funding to microfilm Judgment Rolls, 1902-1959. **2008 Grant: \$10,000.**

Town of Cheraw received funds for a position to inventory records so that retention schedules could be developed. Specific schedules were developed for 178 series covering 656.80 cubic feet of records. Eight rolls of microfilm were produced for Minute Books (1976-1992), Ordinance Books (1969-1992), Audit Reports (1983-1988, 1990-1992), Auditor's Tax Duplicate Books (1983-1990), Deeds, Mortgages, and Annexation Files (1970-1991), and Resolutions (1975-1992).

1991 Grant: \$2,500. Spent: \$1,407.

DARLINGTON COUNTY

Darlington County received funds to purchase archival supplies, including acid-free folders and boxes. Conservation work was completed to a small volume of Probate Court records requiring them to be refiled into archival drop front storage boxes. Thirty drop front Hollinger boxes and 10,000 archival file folders were purchased. The county received the services of archival restoration for three boxes of Clerk of Court-Common Pleas Judgment Rolls, including humidification and flattening. Judgements Rolls from 1810-1900 were refiled, and Sessions Rolls from 1866-1900 were refiled in acid-free file folders. **1990 Grant: \$2,000.**

A **follow-up grant** funded the purchase of duplicate copies of Probate Court Estate Papers and Conveyance Books microfilmed by the South Carolina Archives. Funds were also to be used to purchase a reader/printer (or a microfilm reader if the reader/printer was too expensive), and for limited conservation of original Estate Papers, 1785-1870, and Conveyance Books, 1806-19\845. Ninety-nine rolls of diazo duplicate microfilm of the Probate Court Estate Papers and Conveyance Books were purchased. A Bell and Howell reader/printer which can accommodate both 16 mm and 35 mm roll film was purchased as well. **1991 Grant: \$4,500.**

City of Hartsville received funding for a part time position to inventory and appraise city records and work with the Department of Archives and History to develop retention schedules. Specific schedules for 72 series covering 285.70 cubic feet of records were developed. **1990 Grant: \$3,120. Spent: \$1,577.**

A **follow-up grant** produced ten rolls of microfilm for City Council Minutes (1934-1937); Ordinances (1909-1977); Audit Reports (1913-1988); Cemetery Files-Old Magnolia (1922) and Greenlawn (1993); and Cemetery Maps (1948-1993). **1993 Grant: \$1,350. Spent: \$1,023.**

Coker College, Hartsville, hired a consultant to help them set up an archives program. The college has about one hundred cubic feet of records pertaining to its founding in 1908 as a college for women and documenting significant alumni and faculty. Records of the Coker family, founders of the college, who played an important role in the economic development of the Pee Dee region are also included. The consultant recommended a number of priorities for action: microfilming, re-housing, and records disposition schedules for the college's current records. As part of the project, the college purchased archival supplies to rehouse many of the items most at risk. **1995 Grant: \$1,820.**

In a **follow-up grant**, the archives received grant funding to microfilm the most fragile series, the college newspaper, Periscope, 1912-1956, and to rehouse nine hundred fragile and valuable photographs. **1996 Grant: \$2,100.**

Hartsville Museum houses a significant local history photographic collection for the period 1868 to the present, and a number of their finest images were available only as 8" x 10" nitrate negatives. Grant funds were used to replace forty-six of

these negatives and to create research prints. The images are being used in a number of the museum's exhibits, since they reflect some of the most significant economic and cultural developments in the Pee Dee region between 1925 and 1935. **1996 Grant: \$1,320.**

DILLON COUNTY

No Grants Awarded.

FAIRFIELD COUNTY

Fairfield County Probate Court was awarded funding to microfilm Estate Papers, 1915-1959. **2008 Grant: \$10,000.**

Town of Winnsboro received funding to inventory records so that retention schedules could be developed. Specific schedules were developed for 91 series covering 450.50 cubic feet of records. Thirty-five rolls of microfilm were produced for Town Council Minutes (1937-1993), Tax Records (1940-1971), and General Ledgers (1954-1991). **1991 Grant: \$2,500. Spent: \$2,434.**

KERSHAW COUNTY

JOINT PROJECT

City of Camden, Kershaw County, Kershaw County School District, and Kershaw County Memorial Hospital Joint Project expressed an interest in developing a consolidated records program, and received grant funds to conduct records inventories, prepare records retention schedules, and plan and design a records center for use by the four agencies named. The records inventories were completed. The results are as follows:

- City of Camden - Schedules were developed for 101 records series covering 288.19 cubic feet of records.
- Kershaw County - Specific schedules were developed for 301 records series covering 1709.45 cubic feet of records. The South Carolina Clerk of Court manual covered 38 series and 932.65 cubic feet of Clerk of Court records.
- Kershaw County School District - Schedules were developed for 135 series covering 3600.60 cubic feet of records.
- Kershaw County Memorial Hospital - Schedules were developed for 160 series covering 4053.72 cubic feet of records.
- Kershaw County Memorial Hospital - Schedules were developed for 160 series covering 4053.72 cubic feet of records.
- In addition, the four agencies contracted with David O. Stephens, Dataplex Corporation, to plan a joint records center. Mr. Stephens made an on-site visit with the four agencies to discuss their needs and examine the possible sites. He then compiled his recommendations in a report containing analysis of renovation of existing structures, costs of new construction, and floor plans for a records storage facility for both new construction and renovation of an existing building and presented it to the agencies for their use. **1990 Grant: \$15,000.**

Camden Archives and Museum hired a consultant to assist in setting up an automated catalog and a part-time cataloger to carry on the original cataloging work. The description of the manuscript collections in the MARC-AMC format began under this grant, providing patron access at a stand-alone PC. Materials in the collection include a mix of private and public materials. The majority of the private papers deal with local architecture, the Camden horse races, local businesses, an orphans' home, and family history. The director of the Camden Archives and Museum attended the SHRAB archives institute, and the cataloger received training at a SHRAB-sponsored workshop in arrangement and description. **1995 Grant: \$1,305.**

A **follow-up grant** provided funds for the cataloger to complete work on thirty cubic feet of manuscript holdings, and for the consultant to review it and mount the descriptions on an Internet site (<http://www2.citadel.edu/otherserv/camden/index.html>). The City of Camden contributed funds for part of the cataloger's time. When the grant ended, the City continued funding the cataloger for 8 hours a week. **1996 Grant: \$2,000.**

Camden Archives and Museum continued the cataloging of its manuscript materials begun under the SHRAB's 1995-1997 regrant program. An archivist consultant reviewed the cataloging work and exported the data files to the Internet (www.citadel.edu/otherserv/camden/index.html). The City of Camden matched the SHRAB grant funds with salary funds for eight hours' of the cataloger's time each week. The Camden Archives and Museum created MARC descriptions for 90 per cent of its photographic collection and 90 per cent of their manuscript collections. **1997 Grant: \$5,000.**

A **follow-up grant** was awarded to complete the cataloging. In addition, the staff processed several of its major collections. The entire regrant project has resulted in the creation of 1,684 MARC entries available, both in-house and over the Internet, for nearly 87 cubic feet of manuscript material. The catalog is automated, and the Camden Archives and Museum upgraded its computers. The City of Camden has committed to permanent funding for a second day of work for the part-time archivist to continue arrangement and description. The MARC cataloging will be continued, and there is now staff available to work on processing the collections. **1998 Grant: \$5,000. Spent: \$4,960.**

LANCASTER COUNTY

City of Lancaster received funding for a part time position to inventory city records and work with Department of Archives and History to develop records retention schedules. Specific schedules were developed for 304 series covering 1193.50 cubic feet of records. **1990 Grant: \$3,000. Spent: \$1,708.**

The city received a **follow-up grant** to produce fifteen rolls of microfilm for City Council Minutes (1983-1992), Ordinances and Resolutions (1983-1992), and Council Meeting Packages (1972-1992). **1993 Grant: \$1,350.**

Lancaster County Library, received funds to catalog and preserve a variety of

local history materials, including photographs, maps, and manuscript materials, 1780-1970s and later, and create a disaster preparedness plan for the library. The collections processed included photographs significant to the county and to surrounding areas; maps, including an original 1825 Lancaster District map done for the Mills Atlas and Sanborn Fire Insurance maps from 1916; original land grants dating from the 1700s, correspondence dating from the Civil War, a hand-written ledger from 1816-1819, church records, and newspapers. Grant funds were used to purchase archival supplies, to pay for half of a map cabinet, and for microfilming and associated travel expenses. In all, 40 cubic feet of manuscript and other materials were arranged, described, and preserved. **2005 Grant: \$4,829. Spent: \$4,480. Cash Match: \$9,608. In-kind Match: \$1,800.**

University of South Carolina, Lancaster, received funds to arrange and describe materials in the Thomas Blumer Collection of Catawba Indian materials (bulk 1976-present). The collection consists of approximately 55 cubic feet of materials, including slides, photographs, correspondence, oral history interviews, and Dr. Blumer's journals documenting his interactions with the Catawba Nation. The collection also provides the best existing documentation of the life, work, techniques, and products of the Catawba potters, an increasingly important group of artisans. Grant funds paid a portion of the of graduate assistant cost, a portion of a consultant's fees, the salary of a cataloger, and archival supplies. Cash matching funds paid the remaining portion of the graduate assistant's salary, the remaining fees for the consultant, and fees for Dr. Blumer's assistance with arranging the collection. **2005 Grant: \$9,577. Spent: \$9,577. Cash Match: \$15,958.**

LEE COUNTY

City of Bishopville received funding for a position to inventory records so that retention schedules could be developed was funded. A central records storage facility was to be developed, and historically valuable records were to be microfilmed and some limited conservation was to be done if funds permitted. Specific schedules were developed for 113 series covering 268.63 cubic feet. Two rolls of microfilm were produced for Resolutions (1986-1991) and Minutes (1959-1965). **1991 Grant: \$2,500. Spent: \$2,423.**

South Carolina Cotton Museum and Lee County Historical Society were awarded funds to purchase archival supplies and shelving to house, arrange, describe and preserve the James Family Collection and other archival holdings retained by the Historical Society 1880 to present (estimated 252 cubic feet). **2008 Grant: \$3,710.**

MARLBORO COUNTY

Marlboro County was awarded funds to microfilm Estate, Guardian and Conservator records, 1950-1959. **2008 Grant: \$4,999.**

Marlboro County Museum, Bennettsville, hired a consultant to train staff and volunteers in archival practices and to help the staff develop written policies for

the Museum's archival materials. In addition, a PALMCOP preservation consultant, trained with the support of another regrant (see below, #23), surveyed conditions and helped the Museum correct several environmental problems. The Museum's archival holdings were broadly organized and processing was begun on this collection containing more than thirty cubic feet of manuscripts, photographs, and local business and church records. The project came in under budget by \$700.

1996 Grant: \$1,900.

NEWBERRY COUNTY

Newberry College, Newberry, received funds to microfilm student publications [Stylus, 1884 and 1898-1929; Newberry Collegian, 1894-1896; and Indian, 1929-1991]; and the minutes of the Newberry College faculty meetings (1879-1918). A total of 7 cubic feet of records were microfilmed on 6 rolls of microfilm. **2004 Grant: \$1,963. Spent: \$1,700. In-kind Match: \$2,410.**

YORK COUNTY

Catawba Cultural Preservation Project, Rock Hill, used grant funds to plan for integrated automated access to its collections of tribal archives, personal papers, and museum holdings. They hired a consultant who specialized in archival description and automation to work with another consultant from the museum/archaeology field and their in-house computer services personnel. The archives consultant studied the CCPP's needs, submitted a report, and recommended the purchase of the Archives Integrated Information System (AIIMS) to provide access to both the archives and museum collections. A CCPP archives trainee attended the SHRAB archives institute and a class in keyboarding at a local technical college. **1995 Grant: \$663.**

A **follow-up grant** was awarded to purchase archival supplies to house the twenty-three cubic foot manuscript holdings as they were processed and described in MARC-AMC format. The CCPP purchased AIIMS software (with their own funds) and processed the collections as part of the project. Four MARC-AMC descriptions were drafted. **1996 Grant: \$2,000.**

† **Catawba Cultural Preservation Project, Rock Hill**, received funding to hire a consultant to evaluate the Catawba Indian Nation's current records policies and procedures, survey the records held in tribal offices, and make recommendations for implementing a tribal records management program. **2000 Grant: \$6,430.**

Catawba Cultural Preservation Project, Rock Hill, received funds to process and re-house the Jay Bender Collection, 1970-1993, which documents the historic litigation that led to the "Catawba Indian Tribe of South Carolina Land Claims Settlement Act of 1993." Included in the collection are reports, studies, correspondence, memoranda, case files, appeals, legal briefs, settlement negotiations, and the drafting of the final settlement. Grant funds paid the salary of a current part-time employee who took on extra hours to work on the grant project and to purchase archival supplies for the 39 cubic foot collection. Archival consultant Ann Evans volunteered her time to supervise the processing. **2004**

Grant: \$4,000. In-kind Match: \$1,920.

Historical Center of York County, Cultural and Heritage Commission of York County, received funds to rehouse 63 cubic feet of York County Common Pleas Judgment Rolls, 1800-1932, and to develop a disaster plan for the Historical Center. The court records had been transferred to the Historical Center from the Clerk of Court's office during the 1980s and were still maintained in the metal drawers that had been used in the Clerk's office. Two archivists and a project assistant as well as nine volunteers undertook the time-consuming task of moving the records out of the metal drawers, flat filing, labeling acid-free folders and then placing them in archival boxes. Grant funds were used to pay for a project assistant, the purchase of archival supplies, and the travel expenses incurred by two employees who attended a disaster preparedness workshop. **2004 Grant: \$3,305. Spent: \$3,302. Cash Match: \$3,893 In-kind Match: \$3,071**

Cultural and Heritage Commission of York County was awarded funds to microfilm Judgment Rolls, 1800-1839. **2008 Grant: \$7,326.**

Museum of Western York County was awarded funds to hire a consultant to guide the arrangement and description and purchase supplies to properly preserve the W. B. Wilkerson, Jr. collection, primarily concerning his involvement with Soil and Water Conservation State and County Programs, 1936-1990s (96 binders). **2008 Grant: \$3,341.**

Winthrop University Archives, Rock Hill, contracted with an archivist to arrange, describe, and re-house the Robert H. Marett Papers, 1880s-1990, a heavily used collection of over 30 linear feet of a surveyor active in York County, 1947-1982. The collection documents the economic boom in the Charlotte metropolitan area in the last half of the 20th century and includes many plats. The University provided a \$2,000 cash match for the project. A MARC record was created for their OCLC catalog. **1998 Grant: \$2,000.**

Winthrop University Archives, Rock Hill, received funds to purchase supplies to re-house and encapsulate the Alfred Gilchrist Collection, ca. 1915-1945: 270 architectural drawings and plans of York, Chester, and Fairfield Counties, by Rock Hill architect Alfred Gilchrist. Grant funds were used to purchase two steel flat drawer files and archival supplies. **2004 Grant: \$4,000. Cash Match: \$233. In-kind Match: \$2,496.**

A **follow-up grant** to the **Winthrop University Archives** continued the project, paying for a graduate student assistant, who encapsulated and organized the collection of architectural drawings, and for additional archival supplies. **2005 Grant: \$3,495. Cash Match: \$1,943**

Winthrop University Archives and Special Collections was awarded funds to hire student employees and purchase archival supplies to process the Arnold M. Shankman Papers, 26 cubic feet, concerning Southern history, but more specifically with Jews in South Carolina, women, and civil rights. **2008 Grant: \$6,200.**