



# OUTREACH COORDINATORS ACTIVITY REPORT

Date: \_\_\_\_\_

## I. Project

Title: \_\_\_\_\_

Sponsored by: \_\_\_\_\_

Type: (Check One)

Presentation

Workshop

Training

Demonstration

Other \_\_\_\_\_

Programs Involved: \_\_\_\_\_

## II. General Project Description (Purpose and Outcome of project) \_\_\_\_\_

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## III. Agencies/Organizations Involved:

State and Federal: \_\_\_\_\_

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Nongovernmental Involved: \_\_\_\_\_

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### Work Requirements

IV. State Outreach Contributions (Dollars spent): \_\_\_\_\_

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V. Communities Attended (check one)

African American

Hispanic

Latino

Asian

Caucasian

Other: \_\_\_\_\_

VI. Participants

Number of People Invited: \_\_\_\_\_

Participants' Total: \_\_\_\_\_

Percent of Farmers: \_\_\_\_\_

Percent of Landowners: \_\_\_\_\_

Others: \_\_\_\_\_

VII. One success story \_\_\_\_\_

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VIII. Executive Summary \_\_\_\_\_

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IX. Current Year Work Plan \_\_\_\_\_

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**EXAMPLE**

# OUTREACH COORDINATORS ACTIVITY REPORT

## **Date**

January 28, 2009

## **Project Title**

(Presentation, workshop, training)

Government Program Workshop

## **State and Federal Agencies Involved:**

US Forest Service

## **Nongovernmental Involved:**

Federation of Southern Cooperative/Land assistance Fund

## **Programs Involved:**

Forest Stewardship Program

Forest Legacy Program

Rural Community Assistance Program

Urban Forestry Program

## **General Project Description**

Outreach efforts to learn about different programs that the USDA has available. (This workshop is a companion piece to Forest Service outreach efforts.)

## **Work Requirements**

- **State Outreach dollar spent**  
None
- **Communities invited**  
Hispanic
- **Number of people invited:**

Participants total	150
Percent of Farmers	10%
Percent of Landowners	50%
Others	40%
- **One success story**  
See attachment
- **Executive Summary**  
See attachment
- **Current year Work Plan (09)**  
See attachment